

No.	Project Number	Project Name	UNSPSC Code Lvl 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
ADMINISTRATION										
1		Stationery	N/A	Purchase of pens, paper, ink cartridges etc	N/A	Sep-24	N/A	petty cash		Over the counter purchase
2		Lease/Purchase of Copier with Scanning ability	43212110	Purchase of 2 printing machines (a large and a small), with accessories/ consumables	Jan-25	Apr-25	Jan-27	Selective Tendering	N/A	Lumpsum/fixed price.
3		Office Supplies/Consumables	N/A	Paper Clips, markers, stapler/staples, glue etc	N/A	Sep-24	N/A	petty cash		Over the counter purchase
LEGAL										
4		Fees for the use of External Counsel and Research	N/A	Treatment of unresolved legal issues with employees and contractors which is driven by the timetable of the courts. Therefore expense is incurred as and when required.	N/A	Sep-25	12 months	Single Source	N/A	Lumpsum/fixed price
FINANCE										
5		Audit (with out of pocket expenses)	N/A	External Audit of Petrotrin's 2020 to 2023 Financial Statements	N/A	Sep-24	12 months	N/A	N/A	Appointed by Petrotrin Board
6		Bacon Woodrow Desouza	N/A	Valuation of Petrotrin's Retirement Benefit Obligation (pension due to ex employees) as required by Accounting Standard IAS 19	N/A	Sep-25	12 months	N/A	N/A	Sole Source provider
7		PriceWaterHouseCoopers	N/A	Review of Outstanding Debts to Contractors	N/A	Apr-25	N/A	N/A	N/A	Appointed by Petrotrin Board
8		PriceWaterHouseCoopers	N/A	Review of Contract Employees	N/A	Feb-25	N/A	N/A	N/A	Appointed by Petrotrin Board
FACILITIES										
9	10459998	Janitorial	76111501	Repitive Janitorial for Administration & Medical Buildings	Nov-24	Dec-25	12 months	Selective Tendering	N/A	Unit Cost
10	10459999	Garbage Collection & Disposal	76121501	Collection and Disposal of Garbage, inclusive of shrubs, grass, tree cuttings, metal refuse etc at PAP	Nov-24	Dec-25	12 months	Selective Tendering	N/A	Unit Cost
11	10460000	Elevator Maintenance	72101506	Repitive Servicing, Repairs, Inspection and License of the Elevator at the Administration Building	Nov-24	Dec-25	12 months	Single Source	N/A	Unit Cost
12	10460001	Bottled Water	50202301	Procurement of Bottled water for drinking	Nov-24	Dec-25	12 months	Single Source	N/A	Unit Cost
13	93673055109	Camera & External Back Up Memory	45121500	Procurement of Camera System for use in Land Administration	Jan-25	Mar-25	3 months	3 Quotation System	N/A	Lumpsum/Fixed Price

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		Signs							N/A	
14	10460003		55121712	Procurement and Installation of Road Signs For Exercising on Roadways in Camp	Nov-24	Jan-25	2 months	Selective Tendering	N/A	Lumpsum/Fixed Price
15	10460004		55121712	Procurement and installation of Road and Carpark Signs at the Administration Building	Jan-25	Mar-25	2 months	Selective Tendering	N/A	Lumpsum/Fixed Price
16	10460007		55121712	Procurement of "No Trespassing" Signs to be erected on Properties throughout as and when required	Jan-25	Mar-25	2 months	Selective Tendering	N/A	Unit Cost
		Grass Cutting							N/A	
17	10460008		72102905	Ground Maintenance Bungalows at Penal (two cutting)	Jan-25	Dec-25	12 months	Selective Tendering	N/A	Lumpsum/Fixed Price
18	10460009		72102905	Ground Maintenance Bungalows at Point Fortin (two cutting)	Jan-25	Dec-25	12 months	Selective Tendering	N/A	Lumpsum/Fixed Price
19	10460010		72102902	Clearing of Bush around Bungalows at PAP (two cutting)	Feb-25	May-25	3 months	Selective Tendering	N/A	Lumpsum/Fixed Price
20	10460011		72102902	Clearing of Bush around Bungalows at Guayaguayare (two cutting)	Feb-25	Apr-25	3 months	Selective Tendering	N/A	Lumpsum/Fixed Price
21	10460012		72102902	Clearing of Fenceline from Mahogany Avenue to Avenue Gate	Jan-25	Apr-25	3 months	Selective Tendering	N/A	Lumpsum/Fixed Price
		Building Maintenance							N/A	
22	10460014		72101507	General Building Repairs which includes Electrical, plumbing, ceiling etc. At the Administration Building and Medical Center	Jan-25	Dec-25	12 months	Selective Tendering	N/A	Lumpsum/Fixed Price
23	10460015		72101507	Repairs to Metal Cladding and Awnings, Entry, Exit and Emergency Doors at the Administration Building	Nov-24	Feb-25	12 months	Selective Tendering	N/A	Lumpsum/Fixed Price
24	10460016		72154300	Preventative Maintenance of the Main Electrical Power System at the Administration Building	Mar-25	May-25	2 months	Selective Tendering	N/A	Unit Cost
25	10460017		76121700	Servicing and Repairs to The Sewer System at the Administration Building	Mar-25	May-25	2 months	Selective Tendering	N/A	Lumpsum/Fixed Price

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26	10460018		72102905	Repitive Ground Maintenance and minor Landscaping at the Administration Building	Feb-25	Dec-25	11 months	Selective Tendering	N/A	Unit Cost
27	10460019		72101507	Repairs and Maintenance of Acid Alky Office & Warehouse Building	Feb-25	Dec-25	10 months	Selective Tendering	N/A	Lumpsum/Fixed Price
		GRC								
28		Phase 3 - Disposal of Spent Catalyst	72154054	Disposal of an additional 2200 barrels of Spent catalyst	Mar-25	Sep-25	5 months	Selective Tendering	15	Lumpsum/fixed price